



TWIN FALLS COUNTY BUILDING DEPARTMENT
630 Addison Avenue West, Suite 1101, Twin Falls, Idaho 83301
Ph. 208-933-9279 www.twinfallscounty.org

RESIDENTIAL INTERIOR REMODEL BUILDING PERMIT
APPLICATION

PROPERTY OWNER OF RECORD

Name: _____
Address: _____
City: _____
Phone: _____
Cell or other #: _____
Email: _____

Is the property owner doing the construction?

☐ Yes or ☐ No

CONTRACTOR/MANAGER

Name: _____
Address: _____
City: _____
Phone: _____
Cell or other #: _____
Email: _____

Idaho Registration #: _____
Expiration date: _____

PLAN REVIEW FEE DUE AT TIME OF SUBMITTAL

Plan Review Fee will be 35% of the building permit fee (or \$100 whichever is greater)
Building Permit Fee will be collected when the permit is Issued.

Electronic Plans in PDF format are Preferred; submit plans via email or upload to the Citizens Connect permit portal.

Complete and answer ALL questions, provide the necessary comment letters, signed RESChecks when applicable, and building and site plans to scale (see attached instructions) when submitting application.

1. **Parcel No.** _____ (i.e. RP10S18E150000 or RPOK3838999100 – obtained on your tax information or from the County Assessor's Office).
2. **Copy of deed showing ownership including legal description** (obtained from the County Clerk's Office).
3. **If in Subdivision:** Lot: _____ Block: _____ Subdivision: _____
4. **Address of Project:** _____
5. **Zone:** : ☐ Rural Residential ☐ Ag Zone ☐ Ag Pres. ☐ Commercial ☐ Impact Area _____
6. **Acreage:** _____ (If less than the acreage allowed for the zone, provide County Planning & Zoning approval.)
7. **Person to notify regarding permit:** _____ **Contact #:** _____

Updated 7/2026

NO WORK TO BE DONE UNTIL PERMIT IS ISSUED

8. **Description of work:** _____

(i.e.: bedroom remodel, basement finish, etc.)

Remodel: Main floor: _____ sq/ft 2nd floor: _____ sq/ft Height: _____

Finished basement: _____ sq/ft *Unfinished basement: _____ sq/ft

Daylight basement: _____ sq/ft Convert Garage to Living Space: _____ sq/ft

Repair (detailed description of work): _____

Other (detailed description of work): _____

Estimated Value: \$ _____ **Total Sq/Ft:** _____ **Cubic/Ft:** _____

*All bedrooms, including basement, are required to have an approved egress window and smoke detector. At least one window in an unfinished basement must meet egress requirements.

REQUIRED PLANS/INFORMATION TO ACCOMPANY COMPLETED APPLICATION

9. **Energy Code Compliance Certification** (RESchecks Software may be obtained at www.energycodes.gov).

10. **Floor plans with dimensions.** Electronic Plans in PDF format are Preferred; submit plans via email or upload to the Citizens Connect permit portal. If submitting paper plans, minimum 11"x17" size required.

11. **Comment from South Central District Health** (required if increasing number of bedrooms or bathrooms).

1020 Washington St. N. (CSI Campus)

phone: 737-5900

12. **Comment/plan review from the local Fire District** (required if the area being remodeled is currently an unfinished basement or garage and/or the total floor area within the roof line exceeds 4,500 square feet).

(**Note:** provide total cubic feet to the Fire Districts.)

Bliss Fire Department 120 Hwy 30 phone: 352-4320

Buhl Fire Department 201 Broadway Ave. N. phone: 543-5664

Castleford Fire Department 3590 North 900 East phone: 410-3928

Filer Rural Fire District 100 Hwy 30 phone: 326-4111

Hagerman Fire District 150 Salmon St E. phone: 837-4552

Rock Creek Rural Fire District 1559 Main St N., Kimberly phone: 423-4336

(Murtaugh, Kimberly, Hansen)

Salmon Tract Rural Fire Prot. Dist. 2411 East 2450 North phone: 655-4222

Twin Falls Rural Fire District 345 2nd Ave. E. phone: 735-7232

PRIOR TO FIRST INSPECTION

PROPERTY ADDRESS MUST BE POSTED AT PUBLIC ROADWAY

I hereby apply for a permit to do work stated above, and acknowledge that I have read this application and hereby certify that the above information is complete and correct and, as the applicant, I accept the responsibility to insure that all work, material and inspections will be in accordance with State and County adopted codes, ordinances, and Building Dept. inspections prior to use or occupancy.

Signature of Owner – *Must be signed by Property Owner*

Date

Signature of Applicant

Date

Updated 7/2026

NO WORK TO BE DONE UNTIL PERMIT IS ISSUED