



TWIN FALLS COUNTY COMMUNITY DEVELOPMENT SERVICES

630 Addison Avenue West, Suite 1100, Twin Falls, Idaho 83301

Ph. 208-734-9490 Fax. 208-733-9645 www.twinfallscounty.org

MANUFACTURED HOME ON BLOCK SET

APPLICATION

PROPERTY OWNER OF RECORD

Name: _____

Address: _____

City: _____

Cell or other #: _____

Email: _____

Is the property owner doing the construction?

Yes or No

INSTALLER/CONTRACTOR

Name: _____

Address: _____

City: _____

Cell or other #: _____

Email: _____

Idaho Registration #: _____

Expiration date: _____

MH OWNER

Name: _____

Address: _____

City: _____

Phone: _____

Cell or other #: _____

Email: _____

PROJECT MANAGER

Name: _____

Address: _____

City: _____

Phone: _____

Cell or other #: _____

Email: _____

PLAN REVIEW FEE OF \$122.50 DUE AT TIME OF SUBMITTAL

Plan Review Fee will be 35% of the building permit fee (or \$100 whichever is greater)

Building Permit Fee will be collected when the permit is Issued.

Electronic Plans in PDF format are Preferred; submit plans via email or upload to the Citizens Connect permit portal. Complete and answer ALL questions, provide the necessary comment letters.

1. **Parcel No.** _____ (i.e. RP10S18E150000 or RPOK3838999100 – obtained on your tax information or from the County Assessor’s Office).
2. **Copy of deed showing ownership including legal description** (obtained from the County Clerk’s Office).
3. **Address of Project:** _____
4. **Person to notify regarding the permit:** _____ **Contact #:** _____

5. **If in subdivision:** Lot:_____ Block:_____ Subdivision:_____
6. **Zone:** : Rural Residential Ag Zone Ag Pres. Commercial Impact Area _____
7. **Acreage:**_____ (if less than the acreage allowed for applicable zone, provide copy of Planning and Zoning approval)
8. **Are there other structures on this parcel?** Yes or No **If yes, must be included on the site plan.**
9. **Corner lot:** Yes or No
10. **Is the parcel 100' or closer to a major waterway?** Yes or No **If yes,** a FEMA Evaluation Certificate will be required before permit can be issued **and** another required before final inspection (for flood maps and forms go to www.fema.gov).
11. **Is the parcel on a canyon rim?** Yes or No (setback for any structure is 100' from rim)
12. **Use of structure?** Residential: _____ Agriculture: _____ Commercial: _____ Storage: _____
If storage, type of items stored: _____
13. **Size of Manufactured Home:** Length:_____ Width:_____ Total sq/ft:_____ Cubic/ft:_____
14. **Year Manufactured:**_____ Prior to June 15, 1976: Must meet State Standards (see dbs.idaho.gov).
15. **Manufacturer:**_____ **Model Name and No.:** _____
Vehicle Identification No.: _____
16. **Design Data:**
Roof Snow Load: _____ lbs/sf Wind: _____ mph Soil Bearing: _____ lbs/sf
Type of Pier Pads: _____ Size: _____ X _____ X _____
Type of Tie-downs and/or Anchors: _____
Type of Skirting: _____
Skirting Frame Material: _____
17. **Other Proposed Structures:**
Attached garage: _____ sq/ft Attached garage 2nd floor: _____ sq/ft Attached carport: _____ sq/ft
Covered patio: _____ sq/ft Covered deck: _____ sq/ft Covered entry/porch/canopy: _____ sq/ft
Estimated Value: \$ _____
Other (detailed description of work): _____

- Estimated Value:** \$ _____ **Total Sq/Ft:** _____

REQUIRED PLANS/INFORMATION TO ACCOMPANY COMPLETED APPLICATION

18. **Electronic Plans in PDF format are Preferred;** submit plans via email or upload to the Citizens Connect permit portal. **If submitting paper plans, minimum 11"x17" size required.**

- a. Site plan stamped by South Central District Health.
- b. Detailed construction plans for set up, tie downs, footings, foundation, steps, landings, patio, decks, etc.

(ALL CONSTRUCTION PLANS MUST BE DRAWN TO NOT LESS THAN 1/8" = 1'0")

19. Required comment/approval letters from the following agencies:

A. South Central District Health Department: 1020 Washington St. N. (CSI Campus) phone: 737-5900
 1. Septic Permit or comment letter for any proposed construction.
 2. Two (2) sets of stamped/approved site plans.

B. Highway District approach permit/approval from applicable district:
 Buhl Hwy. District 1500 West Main St. phone: 543-4298
 Filer Hwy. District 220 Midway St. phone: 326-4415
 Murtaugh Hwy. District 108 Archer phone: 432-5469
 Twin Falls Hwy. District 2620 Kimberly Road phone: 733-4062
 Idaho Dept. of Transportation 216 S. Date St., Shoshone, ID phone: 886-7800

C. Canal Company/or water district approval from applicable district:
 Milner Irrigation District 5294 East 3610 North phone: 432-5560
 Twin Falls Canal Company 357 6th Avenue W phone: 733-6731
 Salmon River Canal Company 2700 Hwy 93 phone: 655-4220
 Dept. of Water Resources 650 Addison Ave. W., Suite 500 phone: 736-3033
 (for Rock Creek Water District)

D. Fire District comment/approval from applicable district:
 (**Note:** provide total cubic feet to the Fire Districts.)
 Bliss Fire Department 120 Hwy 30 phone: 352-4320
 Buhl Fire Department 201 Broadway Ave. N phone: 543-5664
 Castleford Fire Department 3590 North 900 East phone: 410-3928
 Filer Rural Fire District 100 Hwy 30 phone: 326-4111
 Hagerman Fire District 150 Salmon St, East phone: 837-4552
 Rock Creek Rural Fire District 1559 Main St N, Kimberly phone: 423-4336
 (Murtaugh, Kimberly, Hansen)
 Salmon Tract Rural Fire Protection Dist. 2411 E 2450 North phone: 655-4222
 Twin Falls Rural Fire District 345 2nd Ave. E phone: 735-7232

**PRIOR TO FIRST INSPECTION
 PROPERTY ADDRESS MUST BE POSTED AT PUBLIC ROADWAY**

I hereby apply for a permit to do work stated above, and acknowledge that I have read this application and hereby certify that the above information is complete and correct and, as the applicant, I accept the responsibility to insure that all work, material and inspections will be in accordance with State and County adopted codes, ordinances, and Building Dept. inspections prior to use or occupancy.

 Signature of Owner

 Date

 Signature of Applicant

 Date

Office Use Only: Plans Reviewed by: _____ Plans Approved by: _____
 Zoning Approved by: _____ Notification to pick up: _____

SITE PLAN INSTRUCTIONS

- A. The site plan must be a Mechanical Drawing drawn with descriptive precision using the aid of drafting implements such as ruler, T squares, compasses, French Curves, etc. May be drawn either by hand or computer generated.
- B. Must be to scale using an accurate drawing scale (for example: "1 in. = 10 ft.", "1 in. = 100 ft." etc.) and on a minimum of 11" x 17" paper. Should additional sheets be needed, please use match points.
- C. Show the boundaries of the parcel, including the dimensions (found on the survey).
- D. Show the location and dimensions of all existing buildings and structures.
- E. Show the location of the proposed project or division, including the structure dimensions and distances to property lines and existing buildings and structures.
- F. Show the location of all proposed and existing utilities, including power, phone, water, sewer systems, reserve drainfields, etc.
- G. Show the location and dimensions of all existing and proposed roads, driveways, parking areas, rights-of-ways, and easements.
- H. Show the location of any distinguishing physical features located on or adjacent to the property, including, but not limited to: streams, culverts, drainage ways, wetlands, slopes, bluffs, etc.
- I. If you have questions regarding these instructions, please see the example provided below. If you have questions not covered in the example, please call (208) 734-9490, for assistance.

EXAMPLE SITE PLAN ---

Site plan must be computer-generated, to scale, and on a minimum of 11" x 17" paper.

