

Twin Falls, Idaho  
REGULAR FEBRUARY MEETING  
February 23, 2026, 8:00 a.m.

Chairman Reinke called the Board of County Commissioners to order at 8:00 a.m. in regular session, pursuant to the recess of February 20, 2026.

**PRESENT:** Commissioner Rocky Matthews, Commissioner Brent Reinke, and Commissioner Suzanne Hawkins.

**ABSENT:** None.

**STAFF:** Deputy Clerk Shannon Carter.

The following proceedings were held to wit:

In the Matter of MEETINGS

Commissioners attended a staff meeting.

Commissioners met with Legal for a department update.

Commissioners met with Jaci Urie, TARC Director, for department update.

Commissioners met with Sheriff Jack Johnson and staff to discuss budget.

Commissioner Reinke attended a Magic Valley Land Trust Board meeting

In the Matter of CONSENT AGENDA

Commissioners considered the Consent Agenda; items may include status sheets, employee requisitions, alcohol licenses, tax cancellations, Sheriff's Office Security Agreements, and Commissioner minutes.

Commissioner Matthews made a MOTION to approve the Consent Agenda as presented. Commissioner Hawkins SECONDED. Discussion Commissioner Matthews reviewed the items in the Consent Agenda to include status sheets for the Sheriff's Office, the Assessor's Office, and the Clerk's Office. Motion passed unanimously.

In the Matter of COMMISSIONER PROCEEDINGS

Commissioners considered a request to appoint Captain Brent Wright to the District IV Interoperability Governance Board.

Twin Falls City Police Department's Captain Matt Hicks reviewed the request with the Board.

Commissioner Hawkins made a MOTION to approve the appointment of Captain Brent Wright to the District IV Interoperability Governance Board. Commissioner Matthews SECONDED. Discussion Commissioner Matthews noted that he felt that Captain Wright would be a good addition to the board. Commissioner Hawkins thanked Captain Wright for his service to the community. Motion passed unanimously.

In the Matter of EMPLOYEES

Commissioners considered a vacation bank extension request for Marissa Aguinaga.

Elaine Molignoni, HR Director reviewed the policy for extending the vacation bank for 90 days.

Commissioner Matthews made a MOTION to approve the vacation bank extension request extending 72.8 hours for 90 days for Marissa Aguinaga. Commissioner Hawkins SECONDED. Motion passed unanimously.

In the Matter of CONTRACTS

Commissioners considered the Time Equipment Co. Service Agreements.

Kristina Glascock, Clerk reviewed the agreements with the Board. Ms. Glascock noted that the agreements are for the maintenance on the time stamp machines at the courts.

Commissioner Hawkins made a MOTION to approve the Time Equipment Co. Service Agreements and authorize the Chairman to sign the documents on behalf of the Board. Commissioner Matthews SECONDED. Motion passed unanimously.

In the Matter of RESOLUTIONS

Commissioners considered proposed Resolution 2026-19 Adopting a County Wide Policy and Procedure Regarding Service Animals.

Commissioner Matthews reviewed the proposed policy. Sheriff Jack Johnson spoke about the importance of supporting the decision of security in regards to the service animal. There was discussion on the policy and posting it for employees and the public.

Commissioner Matthews made a MOTION to approve Resolution 2026-19 Adopting a County Wide Policy and Procedure Regarding Service Animals. Commissioner Hawkins SECONDED. Motion passed unanimously.

**RESOLUTION NO. 2026- 019**

**A Resolution Adopting a Countywide Policy and Procedure Regarding Service Animals**

WHEREAS, it is the desire of Twin Falls County, Idaho, (County) to provide reasonable accommodation to disabled individuals seeking government services or disabled individuals who enter and make use of County facilities; and

WHEREAS, such reasonable accommodation allows for the use of service animals within County facilities; and

WHEREAS, the County is in compliance with Title II of the Americans with Disabilities Act regarding service animals; and

WHEREAS, the County has need of a countywide policy regarding security and procedures regarding service animals within its facilities:

NOW, THEREFORE, BE IT RESOLVED by the Twin Falls County Board of Commissioners and the Twin Falls County Sheriff:

That it is in the public interest to adopt a countywide security policy and procedure that is in compliance with Title II of the Americans with Disabilities Act to ensure both reasonable accommodation to disabled individuals and the safety and security of all patrons using County facilities.

THEREFORE, the Twin Falls County Board of Commissioners and the Twin Falls County Sheriff hereby adopt this resolution setting a countywide security policy and procedure regarding service animals.

DATED this 23<sup>rd</sup> day of February, 2026.

TWIN FALLS COUNTY BOARD OF COMMISSIONERS

/s/ Brent Reinke  
Brent Reinke, Chairman

/s/ Rocky Matthews  
Rocky Matthews, Commissioner

ATTEST:

/s/ Suzanne Hawkins  
Suzanne Hawkins, Commissioner

/s/ Kristina Glascock  
Kristina Glascock, Clerk

TWIN FALLS COUNTY SHERIFF

/s/ Jack Johnson  
Jack Johnson, Sheriff

There being no further business, the Board recessed until 8:00 a.m., February 24, 2026, at the Commissioners Chambers, second floor of the Twin Falls County West Facility, 630 Addison Ave West, Ste. 2300, Twin Falls, Idaho, for the transaction of further business of the Board.

Twin Falls, Idaho  
REGULAR FEBRUARY MEETING  
February 24, 2026, 8:00 a.m.

Chairman Reinke called the Board of County Commissioners to order at 8:00 a.m. in regular session, pursuant to the recess of February 23, 2026.

**PRESENT:** Commissioner Rocky Matthews, Commissioner Brent Reinke,  
and Commissioner Suzanne Hawkins.

**ABSENT:** None.

**STAFF:** Deputy Clerk Shannon Carter.

The following proceedings were held to wit:

In the Matter of MEETINGS

Commissioner Hawkins attended a Rotary meeting.

Commissioner Hawkins attended a SCCAP Empty Bowls Committee meeting.

Commissioners met with Dave Overacre for a department update.

Commissioners met with County West Security Staff for department updates.

Commissioner Hawkins attended a St. Lukes Magic Valley Jerome Community Board Meeting.

In the Matter of INDIGENT

Commissioners considered County Assistance Applications.

Commissioner Hawkins made a MOTION to approve case number 104856 for rent assistance. Commissioner Matthews SECONDED. Discussion Commissioner Hawkins recommended denial due to the client not having a plan to pay future rent and they are several months behind. Motion failed unanimously.

Commissioner Matthews made a MOTION to approve case number 104859 for cremation in the amount of \$950.00 to Wilks Funeral Home. Commissioner Hawkins SECONDED. Discussion Commissioner Matthews recommended denial as the client appears to be a Bonneville County resident. The client had an ID card issued in January that shows an Idaho Falls address. Motion failed unanimously.

In the Matter of CONSENT AGENDA

Commissioners considered the Consent Agenda; items may include status sheets, employee requisitions, alcohol licenses, tax cancellations, Sheriff's Office Security Agreements, and Commissioner minutes.

Commissioner Hawkins made a MOTION to approve the Consent Agenda as presented. Commissioner Matthews SECONDED. Discussion Commissioner Hawkins reviewed the items in the Consent Agenda to include an employee requisition for the Treatment Courts. Motion passed unanimously.

Commissioners considered appointments to the Ag Protection Area Commission.

Dave Overacre, Special Projects Manager, reviewed the process that the County has gone through to get to the point of appointing the Board. Mr. Overacre also provided his recommendations for appointments to the Ag Protection Area Commission with the Board. Jon Laux, CDS Director

noted that the meetings for the commission will be overseen by CDS and applications will also be managed by the CDS Department. Commissioner Hawkins noted that the process is new to her and it has been interesting to learn. J.D Messner, Board applicant, spoke and discussed how he envisioned the commission benefiting the community.

Commissioner Matthews made a MOTION to appoint, Todd Ballard for a 1-year term expiring December 31, 2026, Landon Walker to a 2-year term beginning March 1, 2026 expiring December 31, 2027 and J.D. Messner and Lori Satterwhite-Turner for 3-year terms beginning March 1, 2026 and ending December 31, 2027 to the Ag Protection Area Commission. Commissioner Hawkins SECONDED. Discussion Commissioner Hawkins noted that the members may be eligible for one additional full 3-year term at the expiration of the initial term. The initial terms are staggered to avoid all of the terms expiring at the same time. Motion passed unanimously.

Commissioners considered Facilities License Agreements with the Twin Falls County Fair.

Kristina Glascock, Clerk and Sabrina Harrison, Elections Supervisor, reviewed the Facilities License Agreements with the Twin Falls County Fair. Ms. Harrison noted that the Elections Department will be using the Pastoor building for the May and November elections.

Commissioner Matthews made a MOTION to approve the two Facilities License Agreements with the Twin Falls County Fair and authorize the Chairman to sign the documents on behalf of the Board. Commissioner Hawkins SECONDED. Motion passed unanimously.

#### In the Matter of AUDIT

Zwygart John & Associates CPAs presented the FY2025 Audit for Twin Falls County.

Commissioners considered a Representation Letter and 2026 Audit Engagement Letter for Twin Falls County.

Commissioner Hawkins made a MOTION to approve the Representation Letter and 2026 Audit Engagement Letter for Twin Falls County and authorize the Chairman to sign the documents on behalf of the Board. Commissioner Matthews SECONDED. Motion passed unanimously.

#### In the Matter of AMBULANCE DISTRICT

Commissioners met as the Ambulance District Board.

Commissioner Hawkins made a MOTION to leave session as the Board of County Commissioners and convene as the Ambulance District Board at 11:40 a.m. Commissioner Matthews SECONDED. Motion passed unanimously.

Zwygart John & Associates CPAs presented the FY2025 Audit for the Ambulance District.

The Ambulance District Board considered a Representation Letter and 2026 Audit Engagement Letter.

Commissioner Matthews made a MOTION to approve the Representation Letter and 2026 Audit Engagement Letter for the Ambulance District and authorize the Chairman to sign the documents on behalf of the Board. Commissioner Hawkins SECONDED. Motion passed unanimously.

Commissioner Hawkins made a MOTION to leave session as the Ambulance District Board and reconvene as the Board of County Commissioners at 11:43 a.m. Commissioner Matthews SECONDED. Motion passed unanimously.

There being no further business, the Board recessed until 8:00 a.m., February 25, 2026, at the Commissioners Chambers, second floor of the Twin Falls County West Facility, 630 Addison Ave West, Ste. 2300, Twin Falls, Idaho, for the transaction of further business of the Board.

Twin Falls, Idaho  
REGULAR FEBRUARY MEETING  
February 25, 2026, 8:00 a.m.

Chairman Reinke called the Board of County Commissioners to order at 8:00 a.m. in regular session, pursuant to the recess of February 24, 2026.

**PRESENT:** Commissioner Rocky Matthews, Commissioner Brent Reinke, and Commissioner Suzanne Hawkins.

**ABSENT:** None.

**STAFF:** Deputy Clerk Shannon Carter.

The following proceedings were held to wit:

In the Matter of MEETINGS

Commissioner Reinke attended Mid-Snake Regional Water Resource Commission meeting.

Commissioner Reinke attended Southern Idaho Solid Waste Board meeting.

Commissioners attended the Twin Falls County Highway District's annual meeting.

There being no further business, the Board recessed until 8:00 a.m., February 26, 2026, at the Commissioners Chambers, second floor of the Twin Falls County West Facility, 630 Addison Ave West, Ste. 2300, Twin Falls, Idaho, for the transaction of further business of the Board.

Twin Falls, Idaho  
REGULAR FEBRUARY MEETING  
February 26, 2026, 8:00 a.m.

Vice-Chairman Matthews called the Board of County Commissioners to order at 8:00 a.m. in regular session, pursuant to the recess of February 25, 2026.

**PRESENT:** Commissioner Rocky Matthews, Commissioner Brent Reinke, and Commissioner Suzanne Hawkins.

**ABSENT:** None.

**STAFF:** Deputy Clerk Shannon Carter.

The following proceedings were held to wit:

In the Matter of MEETINGS

Commissioner Reinke attended a Treatment Court Committee Spring Meeting. Commissioners met with Elaine Molignoni, Human Resources Director, for a department update. Commissioners met with Bob Beer, Facilities Director, for a department update. Commissioners Hawkins and Matthews attended a Business Plus meeting.

In the Matter of CONSENT AGENDA

Commissioners considered the Consent Agenda; items may include status sheets, employee requisitions, alcohol licenses, tax cancellations, Sheriff's Office Security Agreements, and Commissioner minutes.

Commissioner Hawkins made a MOTION to approve the Consent Agenda as presented. Commissioner Matthews SECONDED. Discussion Commissioner Hawkins reviewed the items in the Consent Agenda to include status sheets for TARC and Safe House; alcohol license number 2026-201 for Saffron Indian Cuisine; and Commissioner minutes for February 9 – February 13 and February 16 – February 20. Motion passed unanimously. (Reinke absent)

In the Matter of GRANTS

Commissioners considered the FY2027 Idaho Transportation Department Office of Highway Safety Highway grant application.

Gary Andersen, R&D Manager reviewed the FY2027 Idaho Transportation Department Office of Highway Safety Highway grant application with the Board. Mr. Andersen noted that the grant application is for \$25,000.00 to cover the Sheriff's office overtime hours to improve road safety through seatbelt and car seat enforcement. Captain Doug Sugden noted that the grant helps the Sheriff's Office pay overtime hours and extra patrol to focus on additional traffic enforcement.

Commissioner Hawkins made a MOTION to approve the FY2027 Idaho Transportation Department Office of Highway Safety Highway grant application and authorize the Chairman to sign the documents on behalf of the Board, and Captain Doug Sugden and Kristina Glascock, Clerk to sign in the appropriate areas. Motion passed unanimously. (Reinke absent)

In the Matter of BUDGET

Becky Petersen, Treasurer presented the January Joint Report.

There being no further business, the Board recessed until 8:00 a.m., February 27, 2026, at the Commissioners Chambers, second floor of the Twin Falls County West Facility, 630 Addison Ave West, Ste. 2300, Twin Falls, Idaho, for the transaction of further business of the Board.

Twin Falls, Idaho  
REGULAR FEBRUARY MEETING  
February 27, 2026, 8:00 a.m.

Chairman Reinke called the Board of County Commissioners to order at 8:00 a.m. in regular session, pursuant to the recess of February 26, 2026.

**PRESENT:** Commissioner Rocky Matthews, Commissioner Brent Reinke,  
and Commissioner Suzanne Hawkins.

**ABSENT:** None.

**STAFF:** Deputy Clerk Amy Allred.

The following proceedings were held to wit:

In the Matter of MEETINGS

Commissioner Reinke attended a West End Men's Association meeting.

Commissioner Hawkins attended the Chamber's Legislative Update meeting.

Commissioners met with Kristina Glascock, Clerk to discuss FY2027 budget.

Commissioners attended an Idaho Association of Counties' Legislative Update meeting.

Commissioner Reinke attended an Idaho Association of Counties' Platform & Policy Coordinating Committee meeting.

There being no further business, the Board recessed until 8:00 a.m., March 2, 2026, at the Commissioners Chambers, second floor of the Twin Falls County West Facility, 630 Addison Ave West, Ste. 2300, Twin Falls, Idaho, for the transaction of further business of the Board.