



**TWIN FALLS COUNTY COMMUNITY DEVELOPMENT SERVICES**

630 Addison Avenue West, Suite 1100, Twin Falls, Idaho 83301  
Ph. 208-734-9490 Fax. 208-733-9645 www.twinfallscounty.org

**DEMOLITION / RELOCATION PERMIT APPLICATION**

**PROPERTY OWNER OF RECORD**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Cell or other #: \_\_\_\_\_  
Email #: \_\_\_\_\_  
Is the property owner doing the work?  
 Yes       No

**CONTRACTOR / APPLICANT**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Cell or other #: \_\_\_\_\_  
Email #: \_\_\_\_\_  
Idaho Registration #: \_\_\_\_\_  
Expiration date: \_\_\_\_\_

**\$150 DEPOSIT DUE WHEN SUBMITTING A COMPLETED APPLICATION**

**Commercial** inspection fee is based on valuation and balance due when permit is issued

**Residential** inspection fee \$150

**COMPLETE AND ANSWER ALL QUESTIONS**

1. **Parcel No.** \_\_\_\_\_ (i.e. RP10S18E150000 or RPOK3838999100 – obtained on your tax information or from the County Assessor’s Office).
2. **Copy of deed showing ownership including legal description** (obtained from the County Clerk’s Office).
3. **If in Subdivision:** Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_
4. **Address of Project** (if known): \_\_\_\_\_
5. **Zone:** :  Rural Residential     Ag Zone     Ag Pres.     Commercial     Impact Area \_\_\_\_\_
6. **Acreage:** \_\_\_\_\_
7. **A site plan showing all structure(s) on the property and location of the structure(s) being removed.**  
(see attached instructions)
8. **Driving Directions:** \_\_\_\_\_

**BUILDING MATERIALS SHALL NOT BE BURIED**

**Building materials include, but are not limited to: foundation, wood, steel, fixtures, siding, windows, doors, insulation, roofing, flooring, drywall, concrete, wiring, piping, masonry, etc.**

9. **Person to notify regarding permit:** \_\_\_\_\_ **Contact #:** \_\_\_\_\_

*OFFICE USE ONLY - Permit Trax#:* \_\_\_\_\_

10. Description of the structure(s) being removed or demolished? \_\_\_\_\_

If a Manufactured Home, VIN# \_\_\_\_\_ Address of relocation: \_\_\_\_\_

11. Disposal of Building Materials:  Approved landfill  Alternate location

Address of alternate location: \_\_\_\_\_

**BUILDING MATERIALS SHALL NOT BE BURIED**

12. Total square footage of structure(s) being demolished/removed: bldg. #1 \_\_\_\_\_ sqft; bldg. #2 \_\_\_\_\_ sqft;  
bldg. #3 \_\_\_\_\_ sqft; bldg. #4 \_\_\_\_\_ sqft TOTAL \_\_\_\_\_ sqft (Sqft will be verified by the Building Inspector)

13. What is planned for the site after the removal of the structure(s)? \_\_\_\_\_

14. Estimated Cost of Project: \$ \_\_\_\_\_

15. How will the site be protected for safety? (i.e. fencing, barriers, etc.) \_\_\_\_\_

16. Have the following been disconnected or abandoned and if so, when and how?

Propane/Gas \_\_\_\_\_ Electrical \_\_\_\_\_

Sewer \_\_\_\_\_

(Contact South Central Health District for abandonment procedures)

Well/Water \_\_\_\_\_

(Contact Idaho Department of Water Resources for abandonment procedures)

17. Is the structure(s) designated as a Historical Site?  Yes  No If yes, additional documentation and local, state, or federal agencies approval may be required.

18. All work will be done in accordance with the International Building Code.

I am the owner of record of the above property, or have entered a contract with the owner of record, to demolish / relocate the above building(s). I assume complete responsibility for any liability arising from the demolition of the above building(s) and I understand that I, as the owner of his agent, must ensure the following is completed:

- a. Sewer and water lines must be abandoned at the main and inspected before a demolition permit will be issued;
- b. Electric and gas companies must be contacted and services must be disconnected before commencing any demolition work;
- c. State and/or federal agencies must be contact regarding any asbestos removal.

I hereby certify that I have read and examined this application and know the same to be true and correct.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Agencies you may need to contact:**

Id. Dept of Water Resources	ph: 208-736-3033	Department of Environmental Quality	ph: 208-736-2190
Idaho Power	ph: 800-488-6151	South Central Public Health Department	ph:208-737-5918
Intermountain Gas Company	ph: 800-548-3679	E.P.A. Region 10	ph: 800-424-4372

**Office Use Only:**

Plans Approved by: \_\_\_\_\_ Date: \_\_\_\_\_ Zoning Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Notification for pick up: \_\_\_\_\_ Date: \_\_\_\_\_ Permit Issued Date: \_\_\_\_\_

Updated 10/2021

**NO WORK TO BE DONE UNTIL PERMIT IS ISSUED**

# SITE PLAN INSTRUCTIONS

- A. The site plan must be a Mechanical Drawing drawn with descriptive precision using the aid of drafting implements such as ruler, T squares, compasses, French Curves, etc. May be drawn either by hand or computer generated.
- B. Must be to scale using an accurate drawing scale (for example: "1 in. = 10 ft.", "1 in. = 100 ft." etc.) and on a minimum of 11" x 17" paper. Should additional sheets be needed, please use match points.
- C. Show the boundaries of the parcel, including the dimensions (found on the survey).
- D. Show the location and dimensions of all existing buildings and structures.
- E. Show the location of the proposed project or division, including the structure dimensions and distances to property lines and existing buildings and structures.
- F. Show the location of all proposed and existing utilities, including power, phone, water, sewer systems, reserve drain fields, etc.
- G. Show the location and dimensions of all existing and proposed roads, driveways, parking areas, rights-of-ways, and easements.
- H. Show the location of any distinguishing physical features located on or adjacent to the property, including, but not limited to: streams, culverts, drainage ways, wetlands, slopes, bluffs, etc.
- I. If you have questions regarding these instructions, please see the example provided below. If you have questions not covered in the example, please call (208) 734-9490, for assistance.

## EXAMPLE SITE PLAN ---

Site plan must be computer-generated, to scale, and on a minimum of 11" x 17" paper.

