

Twin Falls, Idaho  
REGULAR APRIL MEETING  
April 1, 2024, 8:00 a.m.

Chairman Hall called the Board of County Commissioners to order at 8:00 a.m. in regular session, pursuant to the recess of March 29, 2024.

**PRESENT:** Commissioner Jack Johnson, Commissioner Brent Reinke, and Commissioner Don Hall.

**ABSENT:** None.

**STAFF:** Deputy Clerk Mable Shurtleff.

The following proceedings were held to wit:

In the Matter of MEETINGS

Commissioners attended a Farm Managers meeting.  
Commissioners met with office staff for a weekly department meeting.  
Commissioners met with Legal for a weekly department meeting.  
Commissioners met with IT Department for a quarterly department update.  
Commissioners attended an Elected Officials meeting.  
Commissioner Hall attended a Visit Southern Idaho Board meeting.  
Commissioners met with Sheriff's Office personnel to discuss hiring incentive program.  
Commissioner Johnson attended a Parks and Waterways Board meeting.

In the Matter of COMMISSIONER PROCEEDINGS

Commissioner Johnson made a MOTION to go into executive session at 9:43 a.m. pursuant to Idaho Code §74-206 (B). records exempt from disclosure – evaluation, dismissal or discipline of staff. Commissioner Reinke SECONDED. Motion passed after roll call vote. (Hall yes, Johnson yes, Reinke yes)

Commissioners returned to regular session at 9:53 a.m.

In the Matter of CONSENT AGENDA

Commissioners considered the Consent Agenda; items may include status sheets, employee requisitions, alcohol licenses, tax cancellations, Sheriff's Office Security Agreements, and Commissioner minutes.

Commissioner Reinke made a MOTION to approve the Consent Agenda. Commissioner Johnson SECONDED. Commissioner Reinke reviewed the items in the Consent Agenda to include Status Sheets for the Safe House and the Sheriff's Office. Motion Passed Unanimously.

In the Matter of CONTRACT

Commissioners considered a contract with Hilaree Howard Design.

Kristina Glascock, Clerk reviewed the contract with Hilaree Howard Design with the Board. Ms. Glascock explained an interior designer is necessary for the Judicial expansion project to procure quality/lasting furnishing that will enhance the new constructed area. Ms. Glascock noted that there is a budget available to fund this contract. Commissioner Johnson expressed concerns for the cost for the service. Commissioner Hall asked for clarification on what the \$75,000.00 would include. Ms. Glascock noted the contract will include the expertise on identifying quality furniture and the contractor's connection with vendors but would not include the cost of the furniture nor art work. There was discussion on the billing by the contractor.

Commissioner Johnson made a MOTION to approve the contract with Hilaree Howard Design not to exceed \$75,000.00. Commissioner Reinke SECONDED. Discussion Commissioner Hall noted the document had been reviewed by Legal. Motion Passed Unanimously.

In the Matter of RESOLUTION

Commissioners considered Resolution #2024-024 amending Section 680 (Business Travel) of the TFCO Personnel Manual.

Elaine Molognoni, HR Director reviewed Resolution #2024-024 amending Section 680 (Business Travel) of the TFCO Personnel Manual with the Board. Ms. Molognoni noted that the amendment has been reviewed by Legal. Commissioner Reinke read a portion of the Resolution for the record and noted the amendment will also update the travel reimbursement form. Commissioner Hall noted the amendment is a good change and will help the County to keep up with current travel costs. Commissioner Reinke concurred.

Commissioner Reinke made a MOTION to approve Resolution #2024-024 amending Section 680 (Business Travel) of the TFCO Personnel Manual. Commissioner Johnson SECONDED. Motion Passed Unanimously.

RESOLUTION NO. 2024-024

A RESOLUTION AMENDING SECTION 680 (Business Travel Expenses) OF THE TWIN FALLS COUNTY PERSONNEL MANUAL.

WHEREAS, Twin Falls County adopted a Personnel Manual that established the policies and procedures for Twin Falls County employees on September 14, 2014; and

WHEREAS, current Twin Falls County policies require updating from time to time; and

WHEREAS, clarification and updates regarding Travel and Meal Expenses was necessary;

NOW THEREFORE BE IT RESOLVED that Twin Falls County shall amend and rename section 680 of the Twin Falls County Personnel Manual to "Travel & Meal Expenses" policy which is incorporated herein for reference effective immediately upon adoption by the Board of County Commissioners.

BE IT FURTHER RESOLVED that this policy will be made available to all current and future County employees.

DATED this 1<sup>st</sup> day of April, 2024.

TWIN FALLS COUNTY BOARD OF  
COMMISSIONERS

/s/ Don Hall  
Don Hall, Chairman

/s/ Jack Johnson  
Jack Johnson, Commissioner

/s/ Brent Reinke  
Brent Reinke, Commissioner

ATTEST:

/s/ Kristina Glascock  
Kristina Glascock, Clerk

In the Matter of BUDGET

Commissioners considered a Signing Bonus Agreement with Leiv Mack.

Commissioner Johnson reviewed the Signing Bonus Agreement for Leiv Mack with the Board.

Commissioner Johnson made a MOTION to approve the Signing Bonus Agreement with Leiv Mack and authorize the Chairman to sign the documents on behalf of the Board. Commissioner Reinke SECONDED. Motion Passed Unanimously.

In the Matter of AIRPORT

Commissioners considered a Landlord's Estoppel Certificate agreement with Redd Brand Aviation LLC, DL Evans Bank, County of Twin Falls, and City of Twin Falls.

Bill Carberry, Airport Director reviewed the Landlord's Estoppel Certificate agreement with Redd Brand Aviation LLC, DL Evans Bank, County of Twin Falls, and City of Twin Falls with the Board. Mr. Carberry noted the Estoppel Certificate is necessary due to the escalated price of hangars which necessitates lessees procure loan funding. Mr. Carberry recommended that the Board approve the agreement.

Commissioner Hall noted Legal has reviewed the documents and recommended that the Board not sign them. Commissioner Hall asked Mr. Carberry to have the bank's legal team meet with the County's legal counsel to work through these types of agreements for future consideration.

Commissioner Reinke made a MOTION to approve the Landlord's Estoppel Certificate agreement with Redd Brand Aviation LLC, DL Evans Bank, County of Twin Falls, and City of Twin Falls and authorize the Chairman to sign the documents on behalf of the Board. Commissioner Johnson SECONDED. Motion Passed Unanimously.

In the Matter of COMMISSIONER PROCEEDINGS

Commissioner Johnson made a MOTION to go into executive session at 3:40 p.m. pursuant to Idaho Code §74-206 (B). records exempt from disclosure – evaluation, dismissal or discipline of staff. Commissioner Reinke SECONDED. Motion passed after roll call vote. (Hall yes, Johnson yes, Reinke yes)

Commissioners returned to regular session at 3:55 p.m.

There being no further business, the Board recessed until 8:00 a.m., April 2, 2024, at the Commissioners Chambers, second floor of the Twin Falls County West Facility, 630 Addison Ave West, Twin Falls, Idaho, for the transaction of further business of the Board.

Twin Falls, Idaho  
REGULAR APRIL MEETING  
April 2, 2024, 8:00 a.m.

Chairman Hall called the Board of County Commissioners to order at 8:00 a.m. in regular session, pursuant to the recess of April 1, 2024.

**PRESENT:** Commissioner Jack Johnson, Commissioner Brent Reinke, and Commissioner Don Hall.

**ABSENT:** None.

**STAFF:** Deputy Clerk Mable Shurtleff.

The following proceedings were held to wit:

In the Matter of MEETINGS

Commissioners met with Elaine Molognoni, HR Director, for a weekly department update.  
Commissioner Reinke attended an Airport Board meeting.  
Commissioner Reinke attended an Empty Bowls Committee meeting.  
Commissioners attended an ARPA funding budget meeting.

In the Matter of INDIGENT

Commissioners considered County Assistance applications.

Commissioner Reinke made a MOTION to approve case number 104712 for \$950.00 for cremation at Farmers Funeral Chapel. Commissioner Johnson SECONDED. Discussion Commissioner Reinke noted the individual was indigent and was a Twin Falls County resident. Motion Passed Unanimously.

In the Matter of CONSENT AGENDA

Commissioners considered the Consent Agenda; items may include status sheets, employee requisitions, alcohol licenses, tax cancellations, Sheriff's Office Security Agreements, and Commissioner minutes.

Commissioner Johnson made a MOTION to approve the Consent Agenda. Commissioner Reinke SECONDED. Commissioner Johnson reviewed the items in the Consent Agenda to include a Status Sheet for the Prosecutor's Office. Motion Passed Unanimously.

In the Matter of ADVISORY BOARD

Commissioners considered the request to appoint Debbie Moore to the Twin Falls County Pest Abatement District.

Aaron Ursenbach, Manager for the Twin Falls County Pest Abatement reviewed the request to appoint Debbie Moore to the Twin Falls County Pest Abatement District Board. Mr. Ursenbach noted Ms. Moore would be a great fit due to her CPA background and attention to detail.

Commissioner Reinke made a MOTION to approve the appointment of Debbie Moore to the Twin Falls County Pest Abatement District Board. Commissioner Johnson SECONDED. Discussion Commissioner Reinke expressed his appreciation for Ms. Moore and her willingness to volunteer. Motion Passed Unanimously.

In the Matter of PUBLICATION

Commissioners considered a Noxious Weed Public Notice.

Commissioner Johnson reviewed the Noxious Weed Public Notice with the Board. Kali Sherrill, Superintendent for Weeds Department noted that Idaho Code requires the community to control noxious weeds and the public notice is a necessary annual reminder.

Commissioner Johnson made a MOTION to approve the Noxious Weed Public Notice. Commissioner Reinke SECONDED. Motion Passed Unanimously.

In the Matter of RESOLUTION

Commissioners considered a proposed Surplus Property Resolution #2024-025.

Commissioner Reinke reviewed the proposed Surplus Property Resolution #2024-025 with the Board.

Commissioner Reinke made a MOTION to approve Surplus Property Resolution #2024-025. Commissioner Johnson SECONDED. Motion Passed Unanimously.

RESOLUTION NO. 2024-025

WHEREAS, Twin Falls County has certain property which is no longer necessary for County use; and

WHEREAS, Idaho Code §31-808 states the Commissioners can find the property is worth less than \$250.00 and therefore, may be sold at a private sale without advertisement;

NOW, THEREFORE, BE IT RESOLVED by the Twin Falls County Board of Commissioners that the item listed below is hereby declared surplus with a value of less than \$250.00 and is hereby ordered to be disposed of.

Miscellaneous office furnishings, including but not limited to; TVs, VCRs, desks, shelves, chairs, file cabinets, and wall art.

DATED this 2<sup>nd</sup> day of April, 2024.

TWIN FALLS COUNTY BOARD OF  
COMMISSIONERS

/s/ Don Hall  
Don Hall, Chairman

/s/ Jack Johnson  
Jack Johnson, Commissioner

/s/ Brent Reinke  
Brent Reinke, Commissioner

ATTEST:

/s/ Kristina Glascock  
Kristina Glascock, Clerk

In the Matter of ZONING

Commissioners considered a Written Order Reversing the decision of P&Z Commission on a Conditional Use Permit Application for Hanfen Inc and Vertical Bridge and Remanding back to P&Z Commission.

There was discussion on the verbiage regarding the title of the written order as it states “Reversing” when the Commission had voted for the item to be remanded back to P&Z Commission. Commissioner Hall asked Laura Wilson, Acting Director CDS to clarify the deadline. Ms. Wilson confirmed the timeline and noted that the Board had time to re-agenda the item.

Commissioner Johnson made a MOTION to table the item for correction and re-agenda it prior to the deadline. Commissioner Reinke SECONDED. Motion Passed Unanimously.

There being no further business, the Board recessed until 8:00 a.m., April 3, 2024, at the Commissioners Chambers, second floor of the Twin Falls County West Facility, 630 Addison Ave West, Twin Falls, Idaho, for the transaction of further business of the Board.

Twin Falls, Idaho  
REGULAR APRIL MEETING  
April 3, 2024, 8:00 a.m.

Chairman Hall called the Board of County Commissioners to order at 8:00 a.m. in regular session, pursuant to the recess of April 2, 2024.

**PRESENT:** Commissioner Jack Johnson, Commissioner Brent Reinke, and  
Commissioner Don Hall.

**ABSENT:** None.

**STAFF:** Deputy Clerk Shannon Carter.

The following proceedings were held to wit:

In the Matter of MEETINGS

Commissioner Hall attended a Twin Falls County Code Review meeting via Teams.  
Commissioner Reinke attended a Quarterly Misdemeanor Probation Training via Zoom.  
Commissioner Hall attended a Rotary Club meeting.

There being no further business, the Board recessed until 8:00 a.m., April 5, 2024, at the Commissioners Chambers, second floor of the Twin Falls County West Facility, 630 Addison Ave West, Twin Falls, Idaho, for the transaction of further business of the Board.

Twin Falls, Idaho  
REGULAR APRIL MEETING  
April 4, 2024, 8:00 a.m.

In the Matter of MEETINGS

Commissioners attended a Board of Equalization Training in Shoshone.

Twin Falls, Idaho  
REGULAR APRIL MEETING  
April 5, 2024, 8:00 a.m.

Chairman Hall called the Board of County Commissioners to order at 8:00 a.m. in regular session, pursuant to the recess of April 3, 2024.

**PRESENT:** Commissioner Jack Johnson, Commissioner Brent Reinke, and  
Commissioner Don Hall.

**ABSENT:** None.

**STAFF:** Deputy Clerk Mable Shurtleff.

The following proceedings were held to wit:

In the Matter of MEETINGS

Commissioner Reinke attended a WEMA meeting.

Commissioner Reinke attended a Unity Alliance of Southern Idaho meeting.

Commissioner Reinke attended an ITD & Joint Powers Board meeting.

Commissioner Hall attended a Crisis Center Advisory Board meeting.

Commissioner Reinke attended a Board of Community Guardians monthly meeting.

There being no further business, the Board recessed until 8:00 a.m., April 8, 2024, at the Commissioners Chambers, second floor of the Twin Falls County West Facility, 630 Addison Ave West, Twin Falls, Idaho, for the transaction of further business of the Board.